

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE CHARTER REVISION COMMISSION

The Charter Revision Commission held a meeting on Thursday, June 18, 2015 in the Old Court Room at Edmond Town Hall, 45 Main Street, Newtown, CT. Chairman Jeff Capeci called the meeting to order at 8:05pm.

Present: Kevin Burns, Jeffery Capeci, Tom Long, Dan Wiedemann, Deborra Zukowski, George Guidera, James Ritchie

Absent: Bob Hall, Eric Paradis

VOTER COMMENTS: None

MINUTES: Tabled

COMMUNICATIONS – None

NEW BUSINESS

The Commission started section 4. Changes are as follows:

- 4-05(5) when funds appropriated to the office of the Finance Director are spent or encumbered, purchase orders there for shall be signed by the First Selectman, “in his/her absence, the Chairman of the Board of Finance” was removed.
- Mr. Burns will move items out of chapter 4 that belong in chapter 7.
- 4-05 (4) added the word authorized – issue authorized notes or bond. There is also question about what receipts are required.
- 4-05 (5) is a section that may be moved to chapter 7.
- 4-05 (6) current language was deleted. The Financial Director shall prepare and keep a detailed budget document during the different phases of the annual budget process described in chapter 6 was added.
- 4-05 (7) was added shall prepare financial impact statements for special appropriations
- 7-05(c) was deleted per request by Robert Tait
- (d) is now (c) and added with recommendation from the Board of Finance.
- 7-20(c) deleted from general fund of the town – part of the charter
- 7-25(d) Town department was removed and The Finance Director was added.
- 7-30 Title was changed to Financial Impact Statements
- 7-30 (c) defines a Financial Impact Statement and was moved to 1-30 (5) under definitions. (c) became Financial Impact Statements shall be prepared by the Finance Director
- 6-40 – Board of Selectman was deleted
- Chapter 3 is now titled Elections and Referenda
- Town Election will also be added to the definitions section 1-30
- Chapter 1 – definitions is 1-30 but will be put in 1-25 General Provisions

VOTER COMMENT - NONE

ANNOUNCEMENTS – A meeting will be held on Thursday, June 25th and additional meeting will be scheduled Tuesday, June 30.

Having no further business, the meeting was adjourned at 10:29pm

Respectfully Submitted, Arlene Miles, Clerk